

**STATE OF DELAWARE**  
**COMMON AND CONTRACT PETROLEUM PRODUCTS CARRIER REPORT**  
**SCHEDULE OF DELIVERIES - INSTRUCTIONS**  
**SCHEDULE A**

GENERAL INSTRUCTIONS

- Schedule 1A - Total all deliveries of fuel from within the state of Delaware to locations outside the state (exports).
- Schedule 2A - Total all deliveries of fuel from out-of-state to locations within the state of Delaware (imports).
- Schedule 3A - Total all deliveries of fuel between points within the state of Delaware (intrastate).

COLUMN INSTRUCTIONS

- Column 1 & 2 - Person Hiring the Carrier - Enter the name and FEIN of the company that hired the carrier.
- Column 3 & 4 - Seller - Enter the name and FEIN of the company from whose account the fuel was withdrawn at the terminal/rack.
- Column 5 - Mode of Transport - Enter one of the following:  
J = Truck      R = Rail      B = Barge      PL = Pipeline      S = Ship (Great Lakes or ocean marine vessel)
- Column 6 - Origin - Enter the city and/or state or country shown on the delivery document (bill of lading, manifest or other loading document issued by the terminal operator) where the petroleum product is loaded for each delivery. If the product was loaded at a terminal, enter the uniform code assigned to such terminal.
- Column 7, 8 & - Delivered to - Enter the name, address and FEIN of the final delivery point. If delivered to a terminal, enter the terminal code for that terminal.
- Column 10 - Date Delivered - Enter the date the petroleum product was delivered for each delivery (MM DD YY).
- Column 11 - Document Number - Enter the identifying number from the document issued at the terminal when product is removed over the rack. In the case of pipeline or barge movements, enter the pipeline or barge ticket.
- Column 12 - Gallons - Enter the number of gross gallons delivered for each delivery.

If you have any questions on reporting call (302) 744-2714.